

COMMUNITY GARDEN COORDINATOR

The community garden coordinator will be responsible for ensuring the community garden is properly operated and maintained, record keeping is accurate and organized.

Ministry Area/Department	Buildings and grounds
Position	Community Garden Coordinator
Accountable To	Groundskeeper/buildings and grounds administrator
Ministry Target	Community members
Position Is	Volunteer
Position May Be Filled By	Regular attendee
Minimum Maturity Level	New, growing Christian/ Community member
Spiritual Gifts	Serving
Talents or Abilities Desired	Landscaping and gardening experience a plus but not required • Able to do light physical work and enjoy gardening
Best Personality Traits	Outdoor person • Initiative to finish tasks • Leader-dependable
Passion For	Community members & gardens
Length of Service Commitment	Two year minimum

ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** one to two hours a week, depending on season
2. **Participating in meetings/training:** as needed

RESPONSIBILITIES/DUTIES

1. Maintain all accurate records of plots and participants, waitlists (etc.)
2. Organize regular work parties for general and annual up-keep of main garden area
3. Recruit and organize other volunteers as necessary
4. Coordinate annual public event in relation to gardening
5. Liaison with church and community members