

ADULT FELLOWSHIP COORDINATOR

The fellowship coordinator is responsible for planning and coordinating fellowship activities for all adults. This person will recruit volunteers or contact appropriate ministry directors or committee members for assistance as needed.

Ministry Area/Department	Fellowship
Position	Fellowship coordinator
Accountable To	Corps Officer
Ministry Target	Adults
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	New, growing Christian
Spiritual Gifts	Administration • Exhortation • Serving
Talents or Abilities Desired	Good organizational skills • Enjoy dealing with people
Best Personality Traits	Friendly • Dependable-expresser or expresser-analyst
Passion For	Strengthening the Body of Christ through fellowship
Length of Service Commitment	One year minimum

ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** four-eight hours a month
2. **Participating in meetings/training:** one hour a quarter

RESPONSIBILITIES/DUTIES

1. Plan, organize and oversee adult fellowship events no less than once a quarter. Events could include picnics, potlucks, ice cream socials, family sports days and skating parties.
2. Recruit volunteers or contact appropriate ministry directors to assist with food preparation/service, set up facilities, decorations, equipment needs, publicity, etc.