

YOUNG ADULT ACTIVITIES COORDINATOR

The Young Adult activities coordinator is responsible for planning, coordinating and overseeing activities for young adults to promote fun, fellowship, spiritual development and ministry involvement.

Ministry Area/Department	Young Adult
Position	Young Adult activities coordinator
Accountable To	Corps Officer
Ministry Target	Young adults
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	Stable, mature Christian
Spiritual Gifts	Pastor/shepherd • Administration • Teaching
Talents or Abilities Desired	Good planning and organizational skills • Good role model • No criminal record
Best Personality Traits	Leader-analyst • Dependable
Passion For	Organizing activities and promoting a sense of unity and fellowship among teens
Length of Service Commitment	Two years minimum

ANTICIPATED TIME COMMITMENTS

1. **Doing ministry/preparing for ministry:** four to eight hours a month
2. **Participating in meetings/training:** one hour a month

RESPONSIBILITIES/DUTIES

1. Plan special monthly activities for young adults. Vary the types of activities from:
 - a. Our activities—fun and fellowship for young adults who are regularly involved in our Young Adult program;
 - b. Outreach activities—fun activities for reaching out to unsaved or unchurched young adults, building relationships and presenting the gospel;
 - c. Others activities—ministry opportunities for young adults to use their spiritual gifts and talents in Christian service.
2. Develop and maintain a young adults' activities calendar. Every leader and the administrative secretary should receive a copy of each month's activity calendar.
3. Recruit volunteers to become young adults activities assistants to help oversee and carry out monthly activities; rotate volunteers to serve once a month or with specific types of activities.
4. Meet with young adult activities assistants once a month to review the upcoming month's activities and provide/participate in training as necessary.
5. Pray for guidance and direction and for great spiritual results from the activities.